

Syllabus

MIP PRIMAVERA Project Management



Coordination

PRIMAVERA Academy

Recipients

Managers with responsibility
for project control

Minimum number of participants

6

Pre-requirements

Mastering applications of the
PRIMAVERA Management
System.

Duration

2 days

Credits: 100

For PRIMAVERA certification
purposes

Objectives

Knowing MIP based on a practical approach to the project
management vector, targeting managers with
responsibilities for projects' control.

Training Plan

Project Management

Concepts
Resources and responsibilities
Stages
Project classes
Deliverables
Documents
Monitoring and control tools

Change Management

Change management Challenges
The proposed approach
The tools

Risk Management

Risk Management Plan
Identification of risks
Qualitative and quantitative risk analysis
Mitigation and contingency plan
Monitoring and controlling risks

Soft Skills

In the scope of Projects Management
Leadership
Communication
Approach to time management
Conflict management

In the scope of Change Management
Group dynamics and several stages
Roles which individuals may play in the group

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Adapt the communication to different audiences

Indicators:

What project indicators are
Indicators description
Indicators analysis

Microsoft Project:

Hierarchy
Sequence
Dependences
Duration and effort
Leveling
Gantt
Fields and formulas